

Heathfields Infant Academy  
Saxon Close, Tamworth  
Staffordshire, B77 5LU  
Telephone: 01827 213885  
Email: [Office@heathfields.staffs.sch.uk](mailto:Office@heathfields.staffs.sch.uk)



Wilnecote Junior Academy  
Smithy Lane, Tamworth  
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Telephone: 01827 213875  
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9<sup>th</sup> July 2020

## REF: September Opening Arrangements

Dear Parents/Carers,

As we come towards the end of term, we have been working hard to make sure that things are in place for when all of the children return to school in September. We are really looking forward to welcoming everyone back for what will be another super year of learning at Heathfields and Wilnecote.

The first day back (Wednesday 2<sup>nd</sup> September) will be an exciting one for both staff and pupils, but we know that there are some parental concerns for how the arrangements will work.

### **Dropping Off**

The timetable below shows the arrival locations and timetables for each class. It is essential that you arrive promptly to avoid any congestion in the arrival zones. We ask that a maximum of one adult per family drops their child off in the mornings. No parents are able to enter the school premises in the morning.

**If you have children in both schools, we would ask that you deliver the youngest one to the infants at 8.40 and then drop off the junior child – regardless of the time below.**

If you have two children in one school, then please deliver both children to the youngest siblings' arrival point. The older child will then be able to make their own way into class.

On the first day back, Reception and Year 3 pupils will be able to arrive from 8.30am onwards.

### **Collection at the end of the day**

Juniors – if you wish your child to walk home in September, please could you let us know ASAP.

Parents will be allowed onto the site to collect their children, however please adhere to the strict collection times and allocated markers to avoid congestion. If you have siblings please collect your youngest child first, we understand you may be a little late for the older children if collection times are the same. We have a record of which children have younger siblings so please do not worry.



Headteacher: Mrs K Williams MA  
Website: <http://wilnecotejnrandheathfieldsinf.co.uk>  
Part of Fierte Multi-Academy Trust



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At the Infants all classes have an external door so please wait outside the classroom, at the Junior the collection points are as follows:

Class/ Year	Arrive	Gate of entry	Depart	Location – Arrival of parents from
Donaldson - Reception	8.40	Overwoods Road	2.50	Overwoods Road
Rosen -Reception	8.50	Overwoods Road	3.00	Overwoods Road
McKee - Reception	8.45	Overwoods Road	2.55	Overwoods Road
Murphy –Year1	8.45	Saxon Close	2.55	Saxon Close
Ahlberg –Year 1	8.40	Saxon Close	2.50	Overwoods Road
Jeffers –Year 1	8.50	Saxon Close	3.00	Saxon Close
Ross –Year 2	8.40	Saxon Close	2.50	Saxon Close
Child –Year 2	8.45	Saxon Close	2.55	Saxon Close
Grey-Year 2	8.50	Saxon Close	3.00	Saxon Close

Browne (Annexe) Y3	8.40	Silver Gate	3.05	Silver Gate
Lewis (Annexe) Y3	8.45	Silver Gate	3.10	Silver Gate
Hughes (Annexe) Y3	8.50	Silver Gate	3.15	Silver Gate
White (Y4)	8.40	Main Blue Gate	3.05	Main Blue Gate
Morpurgo (Y4)	8.45	Main Blue Gate	3.10	Main Blue Gate
Fine (Y4)	8.50	Main Blue Gate	3.15	Main Blue Gate
Almond (Y5)	8.40	Explorers Gate	3.05	Explorers Gate
Pullman (Y5)	8.45	Explorers Gate	3.10	Explorers Gate
Pearce (Y5)	8.50	Explorers Gate	3.15	Explorers Gate
Shakespeare (Y6)	8.40	STAFF CAR PARK GATE	3.05	STAFF CAR PARK GATE
Sachar (Y6)	8.45	STAFF CAR PARK GATE	3.10	STAFF CAR PARK GATE
Tolkein (Y6)	8.50	STAFF CAR PARK GATE	3.15	STAFF CAR PARK GATE

Year 3 – Outside the Annexe

Year 4 – At the main blue gate

Year 5 – At the front reception gate

Year 6 – At the rear staff car-park gate



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### During the school day

- When we return to school, the children will be required to wear full school uniform. The government has stated that there is no need for these to be washed more frequently than usual.
- The year 2-6 classes are going to be set out in rows and children in different year groups will not be able to mix with each other.
- Break times and lunch times will be staggered to avoid mixing across year groups, and congestion in busy places.
- PE Kits should be brought to school and will be sent home for washing at the end of half term.
- Children should bring a named, plastic bottle which must be taken home at the end of each day.
- Pencil cases – children are able to bring a plastic pencil case with their own pencils and crayons, but this must remain in school.
- Strict hygiene procedures are in place throughout the school day – further details are available on the risk assessment (Attached).
- Currently guidance doesn't allow us the flexibility to offer teacher led after school clubs, or educational visits throughout the autumn term.

### Communication

- All communication from parents should be via telephone or email wherever possible. Visits to the main reception office should be in an emergency only.

As you are aware, the first three days of term will be dedicated to transition and “getting to know you” activities, to allow the children to settle into new routines in their new classes.

As with any new arrangements, we know that the first week will be slower than we anticipate, so we thank you for your patience and support during the first few weeks.

All of these arrangements will be under regular review in line with any changes and additional guidance from the Government.

Best wishes

Mrs Williams  
Executive



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